

**KITTERY AREA COMPREHENSIVE TRANSPORTATION COMMITTEE  
METROPOLITAN PLANNING ORGANIZATION**

**KACTS**

**Meeting  
Friday  
April 23, 2007  
11:00 AM**

**South Berwick Town Hall**

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**Draft Meeting Notes**

Voting Members Present: Dan Blanchette – Eliot; Jon Carter – Kittery; Jonathan Labonte – Maine Turnpike Authority; Chris Mann – Maine Department of Transportation (MDOT); Terry Oliver – South Berwick; Rick Rossiter – Kittery; Tom Reinauer – Southern Maine Regional Planning Commission (SMRPC)

Others present: Zachary Henderson – Edwards & Kelcey; Josh Mack – Southern Maine Regional Planning Commission (SMRPC); Kristie Rabaska – Edwards & Kelcey

**Agenda Items**

**1. Adoption of 11/3/06 KACTS Policy Committee Minutes**

There was a motion by Jon Carter to approve the minutes as written. Rick Rossiter seconded the motion. The Committee approved the minutes as written unanimously.

**2. Stormwater Retrofit Proposal**

Zachary Henderson was invited by Tom Reinauer to explain a proposal submitted by the Town of Kittery requesting KACTS planning funds to have Edwards & Kelcey develop a stormwater improvement design for Route 1 in the Spruce Creek area. Edwards and Kelcey will work with the SMRPC, the Maine Department of Transportation and the Town to develop the water quality improvement design, plan specifications and cost estimates necessary for a town request for construction funds through the MaineDOT Surface Water Quality Protection Program. The proposal states that Edwards and Kelcey will develop a design including the plan sheets and details necessary for the construction of the systems and also prepare all estimates and specifications for stormwater systems installation. The stormwater area is an approximately 3-acre area. The project is in the urban compact zone. The Route One project has already been funded; the plan is to have cost savings by implementing recommendations in the stormwater improvement design with the project. The project maximum project cost estimate is \$10,807.

Jon Carter asked who was going to maintain the stormwater systems? Zachary explained that the town would be responsible for future drainage maintenance, but landscaping would be taken care of by abutting landowners. Landowners have been cooperative thus far.

Tom Reinauer stated that there is enough money in the existing UPWP budget to accept a revision to the UPWP to accept this planning project. There should still \$16-20,000 funds left over.

Jon Carter asked what the project cost would be for the redesign. Zachary explained that part of the design would determine the cost. He expects the total price tag to be between \$60-80,000, but actual cost has good chance of having a private-public funding arrangement.

***Terry Oliver made a motion to accept a revision to the KACTS Unified Planning Work Program "Special Projects" section to include the Edwards & Kelcey Stormwater Design Project. Jon Carter seconded the motion. The KACTS Policy Committee voted unanimously for the motion.***

Kristie Rabaska made a presentation that Edwards & Kelcey are in the process of setting up several yardscaping socials as part of its stormwater education work. Edwards & Kelcey handed out sample lawn-care kits to the Committee and asked them to review lists of possible people that could be signed up to do a yardscaping social. Kristie also handed out plaques to all the towns from the Environmental Protection Agency for the participation in the stormwater remediation.

Kristie Rabaska asked the KACTS Committee to accept an investment of \$800-900 per town for ducky ads (stormwater education ads). Tom Reinauer said that this item is currently a part of the fiscal year 2008-2009 Unified Planning Work Program to be voted by the Committee at the next KACTS meeting on May 16<sup>th</sup>.

Kristie also asked if there was anyone among the KACTS Policy Committee willing to serve as a volunteer on public works official group to work with Maine Municipal Association's Jim Katsifikus to develop a stormwater model ordinance.

Jon Carter asked what the ordinance is required for? Kristie responded that the ordinance would ensure that private stormwater infrastructure is maintained.

Dan Blanchette, Terry Oliver volunteered to serve on the group. Jon Carter and Rick Rossiter agreed to send a representative from Kittery.

### **3. Fiscal Year 2008-2009 Capital Funding Allocation and KACTS TIP**

Tom Reinauer explained that KACTS with the help of Kittery have developed an agreement to fund the remaining needs for the Route One reconstruction project in Kittery. State money and Local match will fund the \$1 million dollars needed to complete the project. The Project Manager has indicated that he is going ahead with the final design. Maine DOT expects to

have a public hearing in June. The project will go out to bid ASAP, barring that there are no significant holdups through the public hearing.

Tom said he is hoping that the Committee will be able to approve the KACTS Transportation Improvement Program (TIP) at its meeting on May 16. Because the KACTS TIP needs to be coordinated with the Maine DOT TIP, he is currently awaiting a TIP draft from Maine DOT.

#### **4. Trail Project Funding**

Tom Reinauer explained that Federal Highway Administration has requested that the KACTS MPO include two trail project applications in the KACTS Planning Area in their TIP. The trail projects in question are in Ogunquit and South Berwick. Descriptions of the projects were distributed to the Committee with the agenda prior to the meeting. No KACTS MPO capital funds will be used to finance these projects. Federal Highway Administration is merely requesting that the project be included in the KACTS TIP.

*Jon Carter motioned to include both the Ogunquit and South Berwick trail projects in the KACTS TIP. Terry Oliver seconded the motion. The KACTS Policy Committee voted unanimously for the motion.*

Rick Rossiter asked what the status of the Eastern Trail is. Dan Blanchette responded that he believes the Eastern Trail project in Kittery from Dennett Road to the Town of Eliot boundary should be funded, which is a High Priority Project.

#### **4. Fiscal Year 2008-2009 Unified Planning Work Program (UPWP)**

Tom passed out a sheet breaking out the KACTS Federal Highway Administration Budget for FY 2008-2009 for the Unified Work Planning Program. The sheet broke out numbers for FY2008 and FY2009 including federal funds, state and other match by UPWP Task. The proposed budget total for FY2008 is \$242,500 and for FY2009 \$130,500. A Fiscal Year runs from July 1 to June 30 of the following year.

Tom explained that “program administration”, “staff training” and “gis management and development” in the UPWP are all matched by Southern Maine Regional Planning Commission.

One of the larger budget items in the UPWP is under the Special Studies Task. One of the major items in Special Studies is a consultant study to determine the next steps for South Berwick in assessing alternatives for the South Berwick downtown congestion problem. This study will build off the existing Maine DOT Route 236 Study. The Alternatives study, which is budgeted for \$100,000, is being modeled after the Lewiston-Auburn Connector to Maine Turnpike Study held a few years ago for that region.

Another item in the Special Studies Task is a \$15,000 budget item to hire a consultant to develop an inventory assessment of traffic signals in the KACTS Planning Area and make recommendations on timing or other low-cost improvements.

Finally another item is to fund three or four traffic counting units. Maine DOT, Bangor and Lewiston-Auburn are discussing the possibility of a bulk purchase of permanent traffic counter installations. It is expected to cost around \$3-4,000 including for the counter hardware/software and installation. SMRPC staff would be tasked with maintenance responsibilities of the counters it purchases.

Jon Carter asked if Bicycle & Pedestrian Programs could be expanded for planning assistance with other alternative transportation. Tom Reinauer responded that Task 7 is actually for transit planning support services. About \$14,000 is budgeted from Federal Transit Administration for these services.

Rick Rossiter asked if Stormwater Mapping services go in the GIS Task. Tom responded that was the case.

Rick Rossiter asked if UPWP funds could be used to help Kittery develop an I-95 interchange concept for the Town Council to review. Tom explained that the first step would be for the Town Council to officially indicate interest in having a concept drawing be created. Jonathan Labonte offered to do a presentation on the Maine Turnpike's interchange policy at the next Committee if interested.

Tom explained that the staff would be putting the finishing touches on the UPWP, which will be submitted to the Committee prior to the next meeting on May 16<sup>th</sup>.

## **5. Other Business**

Jon Carter said that he is trying to get a hold of Warren Knowles, the former Maine DOT bridge person to get a quick update on the repair schedule for the Sara Long Bridge. Neither he nor Tom has gotten any response.

Jon C. asked if KACTS could work together to learn more about alternative energy possibilities for motor vehicles in the towns. A brief discussion on this resulted in the KACTS Committee deciding to invite Steve Linnell from the Clean Cities Program stationed at the Greater Portland Council of Governments to give a presentation on this issue. Jon also asked if staff could get him information on ordinance creation of a "no idling" ordinance for Route One and Route One bypass traffic that is stuck in place when those bridges go up in the summer.

Tom mentioned that staff is monitoring LD1790, the John Melrose bill. Staff requested a breakdown of how towns would fare under the proposed new road reimbursement formula.

Tom noted that he is trying to set up a meeting with the KACTS sister MPO, the Seacoast MPO in New Hampshire. Dan Blanchette recommended a meeting at the Learning Center in Newcastle.

Terry Oliver asked if Tom had heard anything new from Mitchell Associates on the South Berwick gateway study. Very little work has gone into this project. Tom stated that he has followed the KACTS Committee's decision to not pay any bills until work is performed for that project. Tom said he spoke with a representative from Mitchell Associates a few days ago, Bob Metcalf about the project. Mitchell Associates has apparently lost some staff. Bob and Tom will try to set up a meeting soon with Terry Oliver to get that project underway.

Minutes written by Josh Mack, SMRPC, April 27, 2007.