

**KITTERY AREA COMPREHENSIVE
TRANSPORTATION COMMITTEE**

(KACTS)

METROPOLITAN PLANNING ORGANIZATION

Fiscal Years 2010 & 2011

UNIFIED PLANNING WORK PROGRAM

JULY 1, 2009 - JUNE 30, 2011

prepared by
Southern Maine Regional Planning Commission
in cooperation with the Maine Department of Transportation

APPROVED BY THE KACTS COMMITTEE ON: June 3, 2009

KACTS MEMBERS

Kittery (2) • Eliot • South Berwick • Berwick • Lebanon • Maine Department of Transportation • Maine Turnpike Authority
• Public Transportation Agencies • Southern Maine Regional Planning Commission

KACTS 2010 & 2011 UNIFIED PLANNING WORK PROGRAM

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BUDGET SUMMARY
KACTS FISCAL YEARS 2010 & 2011 WORK PROGRAM

Task	Fiscal Year		Funding Source	Agency
	2010	2011		
<u>1 ADMINISTRATION</u>				
1.1 Program Admin.	\$18,000	\$18,093	PL	SMRPC
1.2 Audit & financial	\$1,250	\$1,250	PL	MDOT
1.3 Staff Training	\$4,500	\$4,500	PL	SMRPC
1.4 Public Participation & Outreach	\$4,500	\$4,500	PL	SMRPC
<u>2 TECHNICAL ASSISTANCE</u>				
2.1 Municipal Technical Assistance	\$8,000	\$8,000	PL	SMRPC
2.2 Highway Project Assistance	\$3,500	\$3,500	PL	SMRPC
<u>3 DATA COLLECTION</u>				
3.1 Socioeconomic & Land Use Data	\$6,000	\$7,000	PL	SMRPC
3.2 Transportation Systems Data	\$19,000	\$19,000	PL	SMRPC
3.3 Information Technology Management	\$7,000	\$7,000	PL	SMRPC
<u>4 TRANSIT PLANNING ASSISTANCE</u>				
	\$24,850	\$26,093	FTA	SMRPC
<u>5 FREIGHT MOVEMENT</u>				
	\$3,000	\$3,000	PL	SMRPC
<u>6 SPECIAL PROGRAMS & STUDIES</u>				
6.1 Traffic Incident Management	\$10,000	\$10,000	PL	SMRPC
6.2 Travel Demand Management	\$4,000	\$6,500	PL	SMRPC
6.3 Safety Enhancement	\$5,000	\$5,000	PL	SMRPC
6.4 MaineDOT Study Assistance	\$3,000	\$3,000	PL	SMRPC
6.5 Traffic Movement Permits	\$1,000	\$1,000	PL	SMRPC
6.6 Access Management	\$1,500	\$1,500	PL	SMRPC
6.7 Bicycle Pedestrian Systems	\$4,000	\$5,500	PL	SMRPC
6.8 Storm Water Management	\$1,500	\$1,500	PL	SMRPC
6.9 Corridor Planning	\$4,000	\$6,000	PL	SMRPC
6.10 South Berwick Feasibility Study	\$6,000		PL	CONSULTANT
<u>7 AIR QUALITY COMPLIANCE</u>				
	\$3,000	\$3,000	PL	SMRPC
<u>8 POLICY AND PLAN DEVELOPMENT</u>				
11.1 Unified Planning Work Program	\$1,000	\$3,000	PL	SMRPC
11.2 Transportation Improvement Program	\$2,000	\$3,000	PL	SMRPC & DOT
11.3 Long Range Transportation Plan	\$6,000	\$3,000	PL	SMRPC & DOT
11.4 Six Year Transportation Plan	\$1,000	\$1,500	PL	SMRPC & DOT

9 CONTINGENCY

\$13,500 \$13,500 PL SMRPC

TOTALS

\$141,250 \$142,843 PL
24,850 26,093 FTA Section 5303
\$166,100 \$168,936 Total KACTS

PL - Federal Highway Administration (FHWA) planning funds apportioned by MaineDOT to each MPO in Maine based on population, a base allotment, and Vehicle Miles of Travel (VMT)

FTA - Federal Transit Administration (FTA) planning funds apportioned by MaineDOT to each MPO in Maine based on a formula

HPR - Highway Planning & Research funds utilized by MDOT for staff time related to MPO issues

SAFETEA-LU-UPWP TASK MATRIX 2010-2011

8 SAFETEA-LU EVALUATION FACTORS		TASKS									
		1	2	3	4	5	6	7	8	9	
		ADMINISTRATION	TECHNICAL ASSISTANCE	DATA COLLECTION	TRANSIT PLANNING ASSISTANCE	FREIGHT MOVEMENT	ON GOING SPECIAL PROGRAMS & STUD	AIR QUALITY	POLICY & DEVELOPMENT	CONTINGENCY	
SAFETEA-LU PLANNING FACTORS	1	SUPPORT ECONOMIC VITALITY OF THE URBANIZED AREA			✓	✓	✓	✓	✓	✓	
	2	INCREASE SAFETY OF TRANSPORTATION SYSTEM FOR MOTORIZED & NONMOTORIZED USERS		✓	✓			✓		✓	
	3	INCREASE SECURITY OF TRANSPORTATION		✓	✓		✓	✓		✓	
	4	INCREASE ACCESSIBILITY AND MOBILITY OPTIONS FOR PEOPLE & FREIGHT			✓	✓	✓	✓		✓	
	5	PROTECT & ENHANCE THE ENVIRONMENT, PROMOTE ENERGY CONSERVATION & IMPROVE QUALITY OF LIFE		✓	✓	✓	✓	✓	✓	✓	
	6	ENHANCE INTEGRATION AND CONNECTIVITY OF TRANSPORTATION SYSTEM, ACROSS MODES, FOR PEOPLE & FREIGHT			✓	✓	✓	✓	✓	✓	
	7	PROMOTE EFFICIENT SYSTEM MANAGEMENT & OPERATION		✓	✓	✓	✓	✓	✓	✓	
	8	EMPHASIZE PRESERVATION OF EXISTING TRANSPORTATION SYSTEM		✓	✓	✓	✓	✓		✓	

Introduction

Since 1982, the Kittery Area Comprehensive Transportation Committee has been the designated Metropolitan Planning Organization (MPO) for the Maine portion of the Portsmouth-Dover-Rochester, New Hampshire urbanized area. KACTS has the primary responsibility of planning and programming all federally funded transportation projects in the MPO region. See attached map.

The KACTS Committee is composed of the following municipalities and agencies:

Voting Members: Kittery (2 voting members), Eliot (1), South Berwick (1), Berwick (1), Lebanon (1), MaineDOT (1), SMRPC (1), Maine Turnpike Authority (1) and a public transportation representative (1). The current public transportation representative is York County Community Action Corporation.

Non-voting members: Strafford Regional Planning Commission; Rockingham Planning Commission; New Hampshire Department of Transportation; Federal Highway Administration (FHWA); Federal Transit Administration (FTA).

The KACTS Committee has one non-voting seat on both of the Seacoast N.H. MPO Committees in Rockingham and Strafford counties. KACTS and the New Hampshire MPOs occasionally hold joint meetings to discuss projects of regional significance, and staff for both MPO committees communicate regularly regarding transportation and land use issues.

Every two years KACTS receives, through MaineDOT, federal highway and federal transit planning funds to cover operating costs and to support specific transportation planning efforts in the MPO area. The Unified Planning Work Program (UPWP) summarizes how the MPO intends to spend its federal planning funds for the fiscal years 2010-2011. It also serves as a management tool, a program budget, and includes anticipated financial resources and expenditures for the fiscal years covered.

This Work Plan has been developed by the Maine Department of Transportation (MaineDOT) and the Southern Maine Regional Planning Commission (SMRPC) under the direction of the Kittery Area Comprehensive Transportation Committee (KACTS).

The Transportation Equity Act for the 21st Century (TEA-21) requires, under Section 1203 (f), that plans and programs address the eight planning factors listed below.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;

5. Protect and enhance the environment, promote energy conservation, and improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.

K A C T S UNIFIED PLANNING WORK PROGRAM
Fiscal Years 2010 and 2011 (July 1, 2009 to June 30, 2011)

TASK 1 – ADMINISTRATION & COMPLIANCE

The purpose of this task is to administer and audit the grants and other Task activities that make up the Kittery Area Comprehensive Transportation Committee (KACTS) Metropolitan Planning Organization (MPO) transportation program. Included in this Task is staff training which will increase the capabilities of the staff and, thus, the level of support given to the KACTS Committee and the KACTS municipalities. Also included in this task are procedures KACTS will undertake to ensure compliance with the Clean Air Act.

Task 1.1 - Program Administration

Objective

Provide assistance to the KACTS MPO for all administrative functions, not otherwise assignable.

Proposed Activities for FY 2010-2011:

1. Monthly, quarterly, and annual work reports.
2. Attendance at quarterly MaineDOT/FHWA/MPO meetings.
3. Budget analysis and grant management.
4. Preparation and follow-up activities for all KACTS meetings and other events.
5. Agenda and minutes of the KACTS MPO Policy Committee Meetings.
6. Coordination with Federal, State, and local agencies.
7. Correspondence at the direction of the KACTS Committee.
8. Assisting the MaineDOT with outreach efforts regarding the Sensible Transportation Handbook.
9. Coordination with the Seacoast New Hampshire MPO.
10. Continued participation in the National Association of MPOs (AMPO).
11. Management of transportation planning staff.
12. Coordination with Maine’s other MPOs on studies of regional significance.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$15,000	\$18,000	\$18,093

Task 1.2 - Pre Audit and Audit Review

Objective

Perform pre audit evaluations of consultant agreements as applicable, to review and accept prior year annual program audit, and to review indirect cost rates.

Proposed Activities for FY 2010-2011:

The Internal Audit Section of Maine D.O.T. will perform pre audit evaluations of consultant agreements to be executed by the MPO. Indirect cost rates and prior year annual program audits will be reviewed and accepted by Maine D.O.T. SMRPC will conduct its annual audit of transportation programs.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$1,250	\$1,250	\$1,250
Maine D.O.T. (\$500)			
SMRPC (\$750)			

Task 1.3 - Staff Training

Objective

To ensure staff have access to the latest information and technology associated with transportation planning in order to carry out the tasks listed in the UPWP.

Proposed Activities for FY 2010-2011:

Training of the MPO staff through attendance at transportation related conferences, workshops, and seminars.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$3,000	\$4,500	\$4,500

Task 1.4 - Public Participation & Outreach

Objective

To carry out the process described in the KACTS Public Involvement Procedure Plan. Also included in this task are procedures for satisfying the public participation requirements for Section 5307 and 5303 Federal Transit Administration grants in accordance with Circular C 9030.1B, and Title VI civil rights requirements.

Proposed Activities for FY 2010-2011:

All activities outlined in the Public Involvement Procedure, including press releases, mailings, direct contact with media outlets, website maintenance, and other actions. Continue to update the KACTS web site. This task will also include census analysis on locations of minority and low-income populations in the KACTS area, to be use for specific outreach activities for Title VI requirements.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$4,500	\$4,500	\$4,500

TASK 2 – MUNICIPAL TECHNICAL ASSISTANCE

Task 2.1 - Technical Assistance

Objective

To provide local technical assistance to municipalities in the MPO, as well as outlying communities whose traffic patterns and transportation projects may have an effect on systems in the study area.

Proposed Activities for FY 2010-2011:

1. Provide technical assistance to municipalities and the general public as needed.
2. Assist municipalities in the development of State and Federal transportation grant proposals.
3. Provide planning assistance and coordination as requested by KACTS members.
4. When requested, assist municipalities in reviewing land use development proposals as related to roadway and other transportation issues.
5. Attend local transportation committee meetings when requested.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$6,000	\$8,000	\$8,000

Task 2.2 – Highway Project Assistance

Objective

Work with MaineDOT and municipalities to mitigate project cost overruns. Activities may include working with MaineDOT staff on project estimates, value engineering, and project scoping meetings.

Proposed Activities for FY 2010-2011:

1. Assist municipalities in tracking project funding and progress.
2. Attend project meetings as needed or requested by municipalities.
3. Communicate with project managers and provide information as needed.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$4,000	\$3,500	\$3,500

TASK 3 - DATA COLLECTION, INVENTORY, AND ANALYSIS

This Task is to establish and maintain a comprehensive data base for municipalities in the MPO region. This data will help member municipalities better understand the correlation between transportation planning and land use patterns, growth rates, energy conservation, and economic development.

Task 3.1 - Socioeconomic and Land Use Data

Objective

Develop the database necessary in order to undertake modeling and traffic projections for the MPO study area through the continued development of a Geographic Information System (GIS) database, including roadway data and land use coverages. Gather and distribute pertinent information on the transportation impacts of land use and development. Provide data analysis for the KACTS Long Range Transportation Plan.

Proposed Activities for FY 2010-2011:

1. Continue development of socioeconomic and land use databases.
2. Work with MaineDOT to maintain the current GIS road database. Develop maps and conduct analyses of database at the request of municipalities, MaineDOT, or other agencies.
3. Continued review of transportation/land use studies and impacts.
4. Work with municipalities in the MPO to complete land use, utility, and other GIS data layers when requested. This may include updating zoning maps as changes occur, and completing sewer system or water system maps for municipalities.
5. Coordinate with New Hampshire MPOs and NHDOT regarding GIS data sharing and data access issues.
6. Provide data for updating the Seacoast MPO transportation model as needed.
7. Convert and provide maps in PDF format, and make these files available on the KACTS web site.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$8,000	\$6,000	\$7,000

Task 3.2 Transportation Systems Data

Objective

To develop, collect, organize, and distribute data relevant to the operation of the highway transportation system in the MPO Study Area, including traffic counts and accident data.

Proposed Activities for FY 2010-2011:

1. Continue the KACTS Traffic Count Program, with counts taken at locations requested by MaineDOT, municipalities, and the KACTS Committee. Collected data will be distributed individually to municipalities, and will be provided to MaineDOT in the proper format for inclusion in the statewide database.
2. Purchase 1 permanent traffic counter and install on a State highway within the KACTS Planning Area. This will be a cooperative purchase with other MPOs.

3. Create GIS map(s) with all KACTS/SMRPC count locations. Work toward providing this information on the web site.
4. Accident and traffic count data will continue to be gathered from MaineDOT, and will be added to present GIS maps and database.
5. Traffic counters will be maintained, and equipment such as road tube and safety equipment will be replaced as needed.
6. Coordinate with MaineDOT on count scheduling activities in the KACTS region.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$12,000	\$19,000	\$19,000

Task 3.3 Information Technology Management (ITM)

Objective

To maintain and further develop the Geographic Information System (GIS) for use in KACTS MPO transportation planning activities and special studies required by the KACTS Committee.

Proposed Activities for FY 2010-2011:

1. Hardware and software computer upgrades as needed.
2. Continued staff training in GIS ArcInfo and ArcView software capabilities, including transportation software extensions and Avenue programming language.
3. Contribute to maintenance costs of Citrix server system and IT consultant.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$8,000	\$7,000	\$7,000

TASK 4 - TRANSIT PLANNING ASSISTANCE

KACTS staff will provide general planning assistance to transit providers within the MPO (presently Cooperative Alliance for Seacoast Transportation [COAST] and York County Community Action Corporation [YCCAC]) as needed. Staff will also monitor public transportation ridership and overall system performance in the KACTS area, and collect data required for technical evaluation, planning, and information purposes.

Proposed Activities for FY 2010-2011:

1. Work with YCCAC to design improvements to the South County service as needed.
2. Work with local employers and human service providers to promote transit service and enhance transit service capabilities.
3. Establish and maintain a current short-range assessment of existing and projected transit demand and system operational requirements for future planning and programming.

4. Maintain contact with private sector providers through mailings and press releases. Facilitate public/private partnerships in public transportation when appropriate and feasible.
5. Completion of required Federal Transit Administration (FTA) budget procedures, and completion of Section 5303 & 5307 funding applications in order to secure funding for KACTS planning activities and public transportation providers in the KACTS Area.
6. Follow the progress and compliance of COAST and YCCAC on all applicable Federal regulations, including the Americans with Disabilities Act (ADA) and Title VI.
7. Provide general planning assistance to YCCAC and COAST as needed.
8. Complete Action Plan tasks from both the Route 1 and Route 236 Corridor Committees that contain a transit component.
9. Complete transit sections of the work program (UPWP), Transportation Improvement Program (TIP), Six Year Plan and 20 year Long Range Plan as appropriate.
10. Continue participation in the GoMaine program, including planning assistance as needed.
11. Evaluate applicable Intelligent Transportation Systems (ITS) in the MPO area, and continue following ITS efforts on a regional, statewide, and national level.

Programmed Amounts

FTA FY 2010 5303	\$19,880
FTA FY 2011 5303	\$20,874
Local	<u>\$10,189</u>
	\$50,943

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TASK 5 - FREIGHT MOVEMENT

Objective

To provide enhanced communication and information exchange between KACTS municipalities, Maine DOT, New Hampshire DOT, the Maine Turnpike Authority, and the Bureau of Motor Vehicles in regards to truck movements and oversized vehicles in KACTS and the surrounding area.

Proposed Activities for FY 2010-2011:

1. Conduct truck classification counts at several locations in the KACTS area, including Routes 1, 236, 4, 9, and 202 and report to MaineDOT.
2. Continue working with the Maine Turnpike Authority and other agencies to increase communication for oversized load restrictions on Interstate 95 and the Maine Turnpike.
3. Work with MaineDOT to update and maintain a database of weigh-in-motion (WIM) information from WIM equipment located on Interstate 95.
4. Continue working group of state, federal and local officials to identify and address truck movement issues in KACTS towns.
5. Work with MaineDOT on a study to re-evaluate current truck route within the MPO region.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$1,500	\$3,000	\$3,000

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TASK 6 – ONGOING/SPECIAL PROGRAMS AND STUDIES

Objective

To allow for ongoing, special, or unforeseen programs and/or studies when deemed necessary by the KACTS MPO Policy Committee.

Proposed Activities for FY 2010-2011:

1. **Traffic Incident Management:** KACTS staff will continue to assist member towns with Traffic Incident Management Action Items as they relate the Traffic Incident Management Action Plan. Deliverables include emergency detour rout planning, traffic incident safety training, quick clearance regulation, and other related issues associated with traffic incident management. Staff will also prepare and moderate meetings.

Estimated Budget: FY 2010 - \$10,000 FY 2011 - \$10,000

2. **Travel Demand Management:** KACTS staff will participate in regional Transportation Demand Management (TDM) initiatives by assisting member towns in developing strategies and policies that reduce demand on the roadway network. KACTS will also assist the Go Maine Rideshare Program by identifying employers and commuters in the MPO region that might benefit from carpooling, ridesharing, and van pools. KACTS will also collaborate with its NH MPO partners on strengthening the presence in Maine of the Seacoast Commuter Options Program.

Estimated Budget: FY 2010 - \$4,000 FY 2011 - \$6,500

3. **Safety Enhancement:** KACTS staff will assist member municipalities in identifying locations of concern and perform safety reviews/audits at their request. Staff will also explore and develop low cost safety solutions that will improve safety on KACTS roadways and intersections. Finally, staff will establish a best practices guide for bicycle and pedestrian safety in rural communities.

Estimated Budget: FY 2010 - \$5,000 FY 2011 - \$5,000

4. **Study Assistance:** KACTS staff will provide assistance with special studies and activities at the request of MaineDOT and the KACTS Committee as they arise. Staff will provide technical assistance to the MaineDOT and/or Maine Turnpike Authority with regional studies that impact the KACTS region. Examples: Central York County Transportation Study & Maine/New Hampshire Connections Study.

Estimated Budget: FY 2010 - \$3,000 FY 2011 - \$3,000

5. **Traffic Movement Permits:** Staff will attend MaineDOT Traffic Movement Permit scoping meetings for developments in the KACTS area, and developments that may have an effect on the KACTS transportation systems. Provide information to the KACTS Committee, and provide comments on development proposals to MaineDOT.

Estimated Budget: FY 2010 - \$1,000 FY2011 - \$1,000

- 6. **Access Management:** Staff will provide support to municipalities in understanding the revised Highway Access Management rules, and facilitate coordination between the municipalities and MaineDOT on major access management efforts.

Estimated Budget: FY 2010 - \$1,500 FY 2011 - \$1,500

- 7. **Bicycle Pedestrian Systems:** KACTS staff will continue to coordinate information exchange between KACTS municipalities, Maine DOT, and the Eastern Trail Management District, to enhance bicycle and pedestrian systems and opportunities in the KACTS region. Staff will also provide assistance to member municipalities in applying for Safe Routes to School, Transportation Enhancement, and other funding sources as they relate to bicycle and pedestrian modes.

Estimated Budget: FY 2010 - \$4,000 FY 2011 - \$5,500

- 8. **Storm Water Management:** Staff will continue project management responsibilities, as directed by the KACTS Committee and/or municipalities for storm water management contracts and other activities. Provide funds for public outreach activities.

Estimated Budget: FY 2010 - \$1,500 FY 2011 - \$1,500

- 9. **Corridor Planning:** Staff will continue to implement the Actions Plans for the Route 1 and Route 236 Corridor Implementation Committees. Convene, organize and moderate meetings. Maintain public outreach efforts and update the KACTS/SMRPC website as necessary.

Estimated Budget: FY 2010 - \$4,000 FY 2011 - \$6,000

- 10. **South Berwick Feasibility Study:** Finish up previously funded consultant (Sebago Technics) study to explore transportation alternatives to improve traffic flow through downtown South Berwick and the surrounding area. Sebago Technics will complete the alternatives recommendations, review public comments and deliver the completed Feasibility Study after the final June 23, public meeting.

Estimated Consultant Budget: FY 2010 - \$6,000

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$25,000	\$40,000	\$40,000

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Task 7 – Air Quality Compliance

Objective

Review the requirements of the Clean Air Act and develop programs and procedures to comply with requirements.

Proposed Activities for FY 2010-2011:

1. Ongoing coordination with MDEP concerning regulations, guidelines, and requirements of the Clean Air Act.
2. Continued monitoring of air quality testing procedures and results.
3. Gather data for MPO air quality conformity determinations on Transportation Plans and TIPs.
4. Continued activity in the Conformity Consultation Group.
5. Assist MaineDOT in reviewing CMAQ eligible projects for the Six Year Plan and Unified Work Plan.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$2,000	\$3,000	\$3,000

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TASK 8 - POLICY AND PLAN DEVELOPMENT

The purpose of this Task is to use the information developed by Tasks 2 through 7 of this Unified Planning Work Program to develop policies and plans that address the goals and objectives of the KACTS MPO Transportation Plan, and Federal and State regulations. Completing the Unified Planning Work Program, the Transportation Improvement Program, and the Transportation Plan are included in this Task.

Task 8.1 - Unified Planning Work Program

Objective

To develop the biennial KACTS Unified Planning Work Program (UPWP).

Proposed Activities for FY 2010-2011:

1. Modifications and amendments of current UPWP when appropriate, and preparation of the FY 2012-2013 UPWP for the KACTS MPO.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$1,500	\$1,000	\$3,000

Task 8.2 - Transportation Improvement Program

Objective

To develop the KACTS Transportation Improvement Program (TIP).

Proposed Activities for FY 2010-2011:

1. Complete any amendments to the 2010-2011 TIP as needed.
3. Distribute copies of current and past TIPs as requested.
4. Work with KACTS communities and local transit providers to develop a project list for the FY 2012-2013 TIP.
5. Work with MaineDOT staff to coordinate project site visits and to develop project estimates if needed.
6. Assist the KACTS Committee in developing a prioritized list of projects using the KACTS Project Selection Procedure.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$1,000	\$2,000	\$3,000

Task 8.3 – Long Range Transportation Plan

Objective

To undertake scheduled update and implement the KACTS twenty year Long Range Transportation Plan.

Proposed Activities for FY 2010-2011:

1. Assist the KACTS Committee in implementing recommendations from the 2006 KACTS Transportation Plan.
2. Distribute copies of current Transportation Plan as requested.
3. Work with MaineDOT and the KACTS Committee to begin development of scheduled update of the KACTS Long Range Transportation Plan. This will include development of a draft document for review and public comment prior to adoption by the KACTS Committee. Public participation will be conducted during the development of the updated Transportation Plan.
4. Analyze data and create maps and graphs and narrative analyses for use in the 2010 revision of the 2006 Plan.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$2,000	\$6,000	\$3,000

Task 8.4 – Six Year Transportation Plan

Objective

To develop the KACTS portion of the State Six Year Plan.

Proposed Activities for FY 2010-2011:

1. Assist the Committee in developing project lists for the Six Year Plan.
2. Provide assistance to MaineDOT staff in the development of the Plan.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$1,000	\$1,000	\$1,500

Task 9 – Contingency

Objective

To allow for unexpected small planning tasks or cost overruns, or unanticipated consultant contract costs. KACTS Committee approval will be sought before any contingency funds are utilized.

	FY 2009	FY 2010	FY 2011
Programmed Amounts (PL)	\$7,500	\$13,500	\$13,500

