

Appendix I

NOTICE OF COMPLETE APPLICATION

Date _____

Name _____
Address _____

Dear _____:

The _____ Planning Board has reviewed your application for a _____ lot/unit subdivision at _____ and found it to be complete.

The Board has scheduled a meeting for _____ (*date*) at _____ p.m. (*time*) at which time your application will be reviewed for conformance with criteria of Title 30-A M.R.S.A., §4404 and the standards of the _____ Subdivision Regulations. You or your authorized representative are encouraged to attend the meeting.

At that time the Board will determine whether to hold a public hearing.

Sincerely,

Chair of Planning Board