

Appendix F

MODEL NOTICE TO ABUTTERS OF RECEIPT OF APPLICATION

Date _____

Name _____

Address _____

Dear _____:

The _____ Planning Board has received an application for a _____ lot/unit subdivision at _____.

Our records indicate that you own property abutting the parcel proposed to be subdivided. In accordance with Title 30-A M.R.S.A., §4403, sub§3, the Planning Board is required to notify you if it has received this application. We have not yet determined that the application is complete and have not reviewed the application.

The application is available for your review at _____. The next scheduled meeting to discuss the application is _____.

Sincerely,

Chair of the Planning Board