

AGENDA

SOUTHERN MAINE REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

May 27th, 2010
Anderson Learning Center, 21 Bradeen St.
Springvale, Me.
9:00 AM

1. Minutes of April 29th Meeting

The minutes for the April meeting are enclosed.

2. Treasurer's Report

The Treasurer's Report for April is enclosed (including Brownfields information).

3. Brownfields Application/North Dam Mill Phase IV

We have received another loan request for the North Dam Mill project in Biddeford. The request is for \$460,000. On May 20th the Revolving Loan Fund Committee approved the loan by a unanimous vote setting the terms at first year interest only, 10 years of principal and interest at 3%.

The project is for Phase 4 of the North Dam project and will focus on the top floors Buildings 15 and 17, as well as some paving. At the end of this phase all the remediation work on North Dam should be complete.

Due to issues concerning private financial information, we will provide copies of financial info at the Board meeting only. However, BSAEDC will be sending out their condensed review of the project within the next day or so, which I will then get to you.

We can also provide an update on where we stand after this loan request is acted upon.

4. 2010/2011 Budget

I have attached the final proposed budget. Rather than figuring out how a new hire might fit, I have merely placed about 55k in a contractual account, depending on how revenue proceeds in the next few months. There are still a few items up in the air, including possible work on the Old Orchard Comp Plan and planner assistance to the town of South Berwick.

In the meantime, the Board had voted in a 3% pay increase at the last meeting. Other than that, most revenues and expenditures remain the same.

A vote is needed to forward the budget to the Annual Meeting.

5. Board Nominations

We need nominations to be set for the Board. These should be voted on and presented to the Annual meeting

6. State Planning Office Contract/Other Budget issues

Our standard State Planning Office contract, which we have had - for as long as I have been here (and much longer) has been cut in half (from 35k to 17.5k). This money is used to assist towns with planning issues, run workshops, assist with questions on Shoreland Zoning and Comp Planning, and is generally used as a Technical Assistance fund for towns who want some advice, but it may not be enough to actually charge for. Apparently the SPO budget is being cut. I want to bring this up as I think it does not bode well for future rural planning efforts in towns with little or no staff.

I would also like to have a short discussion about the DECD funding we are due to receive (in the position now contracted to Brian Doyle).

7. Annual Meeting

The Annual Meeting is on for June 9th here in Sanford. Our own Roxanne Eflin, working on behalf of the Maine Downtown center, will do the presentation on making your downtowns and villages work. It should be a good time. Please invite someone else from your town if possible.

Other

Next meeting: