

**MINUTES
EXECUTIVE COMMITTEE**

SOUTHERN MAINE REGIONAL PLANNING COMMISSION

**9:00 AM
August 18, 2010**

In attendance were: SMRPC Executive Director Paul Schumacher, Chairman Peter Morelli, Vice Chairman Rob Heard, Treasurer Richard Bicknell, Gerry Mylroie, Mike Huston, Jan Williams and Jim Gulnac.

Absent: Secretary Joyce Wood, Nancy Perkins, Greg Tansley, Roxanne Eflin, Dave Bowles and Judy Bernstein.

1. Minutes of the May 27th Meeting

Mike Huston made the motion to accept the minutes as presented and Jim Gulnac seconded. *Minutes were unanimously approved.*

Minutes of the June 9th Annual Meeting

Gerry Mylroie made the motion to accept the minutes as amended and Dick Bicknell seconded. *Minutes were approved as amended with Gerry Mylroie abstaining.*

2. Treasurer's Report:

Motion was made by Mike Huston to accept the Treasurer's Report and seconded by Gerry Mylroie. *Treasurer's Report was unanimously approved.*

Paul Schumacher explained that we have just started the new year. Dues have been received by all towns except North Berwick, which generally waits. We even received County monies. County pays \$25,000 a year in dues. There are two new county contracts; one \$30,000 Energy Contract and the other the EMA contract. We also have a new DECD Contract of \$37,000 which SMRPC will handle.

3. Efficiency Maine Grant/Revolving Loan Fund

Motion was made by Gerry Mylroie and seconded by Rob Heard to authorize the Executive Director to proceed in the pursuit of implementing this grant with Kittery and state providing for indemnification by SMRPC in conjunction with Kittery and the State and placing that contract responsibility or those project contract's responsibility with the contractor, and that he return with a proposed Terms of that Agreement for our review and approval in addition to a report, which describes the participant's roles and responsibilities in the

overall contact administration and delivery of project grant implementation. All in favor. Mike Huston opposed.

Last November, SMRPC worked with five towns with Kittery being the lead applicant for a 500k grant from Efficiency Maine. The project will be a Revolving Loan Fund for homeowners in southern Maine to do energy efficiency improvements on their homes with a cap of \$10,000 at 3%. Finances will be managed by Biddeford/Saco Area Economic Development Corp. SMRPC's role is strictly administrative, setting up of loan process with Biddeford/Saco and the Steering Committee and hire a part-time \$30,000 coordinator to help applicants through the loan and decision making process. Kittery received the contract a few weeks ago and is concerned about Liability issues involving Harmless Clauses to state. Kittery agrees to help, but not be responsible for liability. Attorney advises that language could be written in contract to relieve liability. It was thought that we could assign and administer to contract firm that accepts full responsibility. Final decision was to allow the Executive Director to proceed and act strictly in research role, gathering information.

4. EDD Resolution:

A motion was made by Jim Gulnac for revision of the current proposed Resolution to include our Oxford towns and was seconded by Mike Huston. Vote was unanimous.

A letter was presented to the Board that will be sent to the Governor's office and the Economic Development Administration requesting changes to the EDD boundaries to include our Oxford towns and requesting that SMRPC be named a new District. Peter Morelli, Chairman signed the letter and Paul will send it out. Paul and Rob Heard will continue discussion.

5. Brownfields Update:

Assessment Monies: SMRPC will be applying for another grant from DEP in October for additional funding. Possible projects will be West Point Mill and Phase II – Prime Tanning.

Petroleum Monies: We will not be applying for more funds in the future. DEP wants to purchase a piece of land with junk cars, tank, etc. on the York Water District project.

Revolving Loan Funds: Parsonsfield still working on their Robinson Mill Project grant. Possible project will be the Wood Island in Kittery on the Portsmouth Harbor. An old life saving building.

6. HUD Grant:

Transportation/Housing Investments. Models for towns to adopt. GPCOG doing most the applications presently, but Lee Burnett is beginning to do them now. Working on combining HUD/EDA/DOT at the Federal level. Will be a

learning process. How will this affect town's choices? May possibly lead to Legislation and State Policies. Could be a threat to regional cooperation.

7. Other:

Need help in finding a new committee member possibly from the Kennebunkport area. Ken Burford has left the committee due to commitments to another project.

Jim Gulnac announced that the new Veteran's Center in Springvale will be finally have their opening ceremony on Tuesday 8/24/10 at noon. The Governor may attend. A Parking/shuttle bus will be waiting at the Science Building, Nasson for transportation to the ceremony. Should be at parking lot around 11:30.

Next meeting – September 23, 2010