

AGENDA

SOUTHERN MAINE REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

May 22nd, 2008
Anderson Learning Center
21 Bradeen St.
Springvale, Me.

9:00 AM

1. Minutes of April 10th Meeting

The minutes for the April meeting are enclosed.

2. Treasurer's Report

The Treasurer's Report for April is enclosed.

3. Brownfields Loan

We are in the process of reviewing a loan application for \$178,000 for the North Dam Mill in Biddeford. The project proposes to build/rehab 40 residential units and 45,000 square feet of commercial space in one of the mill in downtown Biddeford.

The SMRPC Revolving Loan Fund Committee will be reviewing the proposal on May 19th. The Biddeford/Saco Area Economic Development Corp. has reviewed the financials and provided a credit-offering memorandum. By our meeting we should have their recommendation.

For your info I have included that memo from BSAEDC, however bear in mind it has not gone through the Loan Committee yet.

As of now the staff here is very supportive of this application as it meets the broad criteria of our program (downtown revitalization, historic preservation, housing diversity). It also seems to be a solid loan from a financial viewpoint.

4. SMRPC 2008/2009 Budget

I have enclosed the 2008/2009 budget. I have also included the salary schedule as an separate attachment.

Right now we look to be in good shape and in fact have also budgeted for a new plotter. The old plotter is seven years old and misbehaving. Staffing will remain as is, although we are proposing to move Chris MacClinchey (who was a USM intern) into a hourly position depending on workload. Right now we have about \$20,000 budgeted for that role. If we receive some additional funds during the year, which usually happens) we will consider moving him to a full- time entry-level position. I will check back with the Board if that becomes a possibility.

5. Annual Meeting

The Annual Meeting is now set for June 25th at the Sanford Country Club from 5-7:30 PM. There will be a cash bar and SMRPC will purchase appetizers. This will be at no cost to anyone attending.

We still need to work out the details on the Business meeting and what, if any presentation will be made (there is no guest speaker). I can fill you in over the next couple of weeks. As this is a new format for us, I hope everyone can bring along some folks from their cities and towns.

6. Board Nominations

I have not heard from anybody regarding getting off the Board. To that end we are enclosing the list of Board members so that we can send these on to the Annual Meeting.

Other

Dues Discussion – we should schedule a dues discussion for the next meeting.

Next meeting: June 25th – Annual Meeting