

## AGENDA

### SOUTHERN MAINE REGIONAL PLANNING COMMISSION

#### EXECUTIVE COMMITTEE

April 10th, 2008  
Anderson Learning Center  
21 Bradeen St.  
Springvale, Me

9:30 AM

#### 1. Minutes of March 13<sup>th</sup> Meeting

*The minutes for the March meeting are enclosed.*

#### 2. Treasurer's Report

*The Treasurer's Report for March is enclosed.*

#### 3. Brownfields Grant

*Rob Bernardin of the Caleb Foundation will be present to detail his plans for the rehab of an historic mill in North Berwick into 45+ units of elderly affordable housing. As this is a grant it does not need to be run by the loan committee. It is essentially an Executive Committee function.*

*Chuck and I have reviewed the application and have also had the project reviewed by our environmental consultants. The plan has received the approval of the North Berwick Planning Board but is still awaiting some state approvals. The final environmental clean-up plan still needs DEP/EPA sign off.*

*The original request was for \$200,000 (our maximum grant award). Based on a review of the application we decided there were some ineligible activities that could not be funded through the grant. Accordingly, we are reducing the proposed grant amount to \$150,000. That is the amount Chuck and I are comfortable in recommending to the Committee for approval with some conditions which we will write up for the meeting itself.*

*I have enclosed their application.*

#### 4. Annual Meeting

*It is that time of year. Due to the closure of Impastable Dream in Sanford and the lack of any other venue in Sanford I am going to suggest we go back to what used to be called Gabriel's in Wells and is now called the Coastal House (Route 1). We used to get a decent turnout there and it has been remodeled very nicely. I realize it is a decent haul for the northern York County and Oxford County folks but I am not sure on what else to do (Stone Mountain Arts center in Brownfield was \$500 just for the room). While a Sea Dogs game in the picnic area is affordable I wonder how many folks would go from this region. June 11<sup>th</sup> or June 25<sup>th</sup> (Wednesday) look like possible dates. I will bring the information along with the menu choices on Thursday.*

*I am open to suggestions as to a topic, although I can say that issues associated with energy conservation, green technology etc is drawing good crowds. Keene, NH has done a lot with this as a community both to save money and addressing climate change as a planning issue. Kurt Adams, Chair of the Maine PUC (and resident of Kittery) is also a very good speaker and I have heard him talk about the state's energy situation.*

#### 5. Salary Survey and Recommendations

*I have enclosed the list of salary ranges prepared by Sandra and discussed briefly at the last meeting. I would like to set up a meeting with a few individuals (a personnel committee) to go over salaries. Sandra and John Wood have done a great job and done a lot of research. Right now these salary ranges (at least for the division directors) are beyond our funding capabilities. However, we should have the discussion on how best to move forward and incorporate some salary increases that begin to move towards the standard.*

#### 6. Draft Budget

*I have enclosed a draft budget for 2008-2009. We have just received word (today) that we received another 400k in Brownfields grants from EPA. We also have a number of other irons in the fire so to speak. For the most part this is an estimate of the revenue budget for the upcoming year.*

*On the expenditure side I have included some salary increases which (per the discussion above) we can go over. Other items are increases in accounting services, IT services, rent and utilities, health premium increases and most likely a new plotter for our GIS system. A big issue is whether we can keep our intern Chris on, as either a part time or lower level planner. We will need to look at that over the next month or so.*

## **Other**

Next meeting: May ??? - to deal with RLF approvals and budget approval.