

**MINUTES  
EXECUTIVE COMMITTEE**

**SOUTHERN MAINE REGIONAL PLANNING COMMISSION**

**Noon  
August 22, 2007**

In attendance were: Paul Schumacher, Judy Bernstein, Chester Chapman, Peter Morelli, Nancy Perkins, Robert Heard, Mike Huston, John Wood, Roxanne Eflin, Joyce Wood, Greg Tansley, James Gulnac, Wallace Reid and Sandra Mowery

**1. Introductions:**

Introductions were made by all new board members who gave a brief summary of their interest and roles in the region.

**2. Minutes of the May 31<sup>st</sup> and June 27<sup>th</sup> Annual Meeting:**

On a motion by Mike Huston seconded by Rob Heard, the board approved the minutes of the two meetings.

**3. Treasurer's Report:**

On a motion by Chet Chapman, seconded by Wally Reid, the board approved the Treasurer's Report for July.

**4. Meeting Schedule:**

The board discussed the number of alternative dates for meeting times. As well as whether a meeting was required every month. It was agreed that we would try meeting on the 2<sup>nd</sup> Thursday of each month at 9:00 AM. This schedule would be subject to change based on the workload and decisions that might be needed at each meeting. Schumacher and Chairman Morelli stated they would discuss whether a meeting would be needed the week before the scheduled meeting date.

**5. Brownfields Revolving Loan Fund:**

Schumacher and Economic Development Director, Chuck Morgan outlined the new Revolving Loan Fund that SMRPC had received from EPA. Loan amount would be 1 million dollars with 60% of that available for loans and 40% available for grants. Schumacher and Morgan stated that that loan would require an underwriter and an environmental manager, but that final decisions would rest with the Executive Committee. It was also stated that a Revolving Loan Fund Committee would need to be developed, who would make recommendations to the Executive Committee about loans. This will be discussed further at a subsequent meeting including recommendations on the Loan Committee membership and the firm or individual selected to do the underwriting.

**6. Status of Economic Development District Designation:** Schumacher and Morgan updated the board on the status of the SMRPC application to establish our own Economic Development District. This continues to be a frustrating process according to them both. While it appeared just a few months ago that the application would be approved, it now appears that it has hit another roadblock in the Philadelphia office of EDA. Schumacher outlined possible options including continuing to wait for a firm answer, contacting the Congressional delegation or

essentially giving up. The board encouraged Schumacher and Morgan to continue to work and contact EDA, but to contact the Congressional delegation in the meantime and see if they can provide any assistance.

**7. Dues and Budget Information:**

Schumacher provided the Board with a list of the budget requests by Town and the status of those requests. Every town had either paid their dues or had indicated they were going to pay their dues. The board felt that this was a very significant achievement.

**8. SMRPC Project List:**

Schumacher provided the board with a list of budgets and projects by department. He briefly went through these and stated that there was a great deal of work to be done in the upcoming year.

**Other:**

Schumacher stated that he has been approached about becoming a Grow Smart Maine board member. He wanted to check with the Executive Committee on that issue. Executive Committee members thought it would be a good idea.

Schumacher also stated that he was still seeking a replacement for Peg and he will continue to update the board on the status of that search.

The meeting adjourned at 1:35.