

AGENDA

SOUTHERN MAINE REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

October 11th, 2007
Anderson Learning Center
21 Bradeen St.
Springvale, Me.

9:00 AM

1. Minutes of August 22nd Meeting

The minutes for the meeting are enclosed.

2. Treasurer's Report

The Treasurer's Report for September is enclosed.

3. Brownfields RFP

The SMRPC Executive Committee will now have more of a role in our growing Brownfields Program. As part of our RLF we need to hire and retain a qualified Environmental Engineering Consultant to review projects and update the staff and Committee. We have used the same firm since we began the program, but they have undergone many changes and now that we have a new (and different contract) we believed (and were advised by EPA) to go out and solicit new RFP's.

Chuck and I are looking for a few volunteers to help us conduct interviews. We have five proposals. Chuck and I may cull them down to three and then have the subcommittee help us conduct the interviews.

The five proposals are from:

*SW Cole
Campbell Environmental
Ransom Environmental
Jacques Whitford
Credere Associates (formerly Edwards and Kelcey)*

4. Brownfields Revolving Loan Fund Committee Underwriting Consultant - Will Armitage

After soliciting proposals for a Loan Professional, we actually received only one proposal from the Biddeford Saco Economic Development Corporation (BSAEDC) and their Director Will Armitage. We feel this is a perfect match for us and Will plans to come to the meeting on Thursday and introduce himself, and describe his role. I have enclosed info about Will and BSAEDC.

5. Brownfields RLF Committee

As noted in the previous meeting we need to set up a loan committee to make recommendations to the Executive Committee on loan funds and possibly grants. Chuck and I have put together the following list of people - all of whom have expressed a interest and desire (except as noted) to serve on the Committee:

Aaron Shields - Arundel Town Planner, also with experience in the construction business

Roxanne Eflin - Historic Preservation Consultant and Executive Committee member

Chris Bailey - Biddeford Savings Bank

Paul Mattor - Licensed Real Estate Appraiser

Gordon Platt - our SBDC Counselor

Attorney - I am awaiting a call from Jim Shirley, an attorney here in Sanford. I hope to have him or someone else by Thursday

We should have a motion to approve this roster at our meeting.

6. Status of Economic Development District

Chuck and I are meeting with Senators Snowe and Collins office this week to discuss this issue. We are still in limbo but may have some new info by our meeting date.

7. Informed Growth Act

This new piece of legislation (summary enclosed) has received a lot of press and is somewhat controversial. I bring it up because consultants are being put on a list to possibly review projects. Apparently the State Planning Office has included Regional Planning Agencies on this list. I want to bring this to the Boards attention, because I am not clear on whether this is something we should get involved with, but it is something that should be discussed at the Board level. I don't think we need to make a decision immediately, but I would like to hear Board concerns.